Village of Custar, Ohio

Minutes from **February 8, 2023**

Regular Council Meeting

Mayor Robert Cavin called the meeting to order at 7:35pm. Council members Renee Hartman, Cheryl Vanscoder, Dawn Berry, Dee Bates, and Brian Cron were all present.

The minutes from the previous meeting (1/11/23) were reviewed by council. Ms. Hartman made a motion to approve them as read, which was seconded by Mr. Cron; all were in favor.

Visitors:

**Tim Behrman** (property owner) and Tim **Schroeder** (Zoning Inspector) were in attendance for the first part of the meeting. Mr. Behrman brought up the unresolved issue of the Habichts’ shed that infringes onto his field as well as the village alley. He presented a survey map that showed the property lines. The Zoning Inspector will send a “cease and desist” order to the Habichts.

BPA Business

All members were in attendance until 7:56pm.

* Mr. Clink stated that they plan to hire a part-time employee named Tim Brubaker to be another backup lineman. He works full-time for the City of Bowling Green and would be able to help us out when needed. The agreed-on rate would be $40/hour, and therefore, the other linemen should be increased to this rate as well. Council agreed; an ordinance will be prepared for the next meeting.
* Mr. Clink also reported that they plan to start cleaning out the old electric building in March. They will look over the Public Records Policy to make sure they don’t get rid of anything that they shouldn’t. Mayor Cavin will talk to Milton Twp Fire about using the building as a possible training burn.
* The next BPA meeting will be moved up to March 1st (instead of March 8th) due to schedule conflicts. This change will be published in the paper.

It was noted that we forgot to choose this year’s President of Council at the previous meeting. Ms. Bates moved to nominate Ms. Hartman to remain in this position for 2023, and Ms. Berry seconded the motion. No other nominations were made. A roll call vote was taken to affirm Ms. Hartman, and all were in favor.

Fiscal Items:

* Council reviewed the payment register for 1/12/23-2/8/23, which included:

 Regular check #’s 14365-14368, totaling $1,383.98

 Payroll check #’s 14352-14364, totaling $1,763.13

 7 EFT payments, totaling $23,211.15

Ms. Bates made a motion for approval, and Mrs. Vanscoder seconded; all were in favor.

* The financial reports for December 2022 and January 2023 were presented to council for review. Mrs. Vanscoder made a motion to approve the reports for December. Mr. Cron seconded the motion, and all were in favor. Ms. Bates then moved to approve the reports for January, and Mrs. Vanscoder seconded; all were in favor.
* **Ordinance 2023-1**, establishing a pay increase for the Fiscal Officer, received the 2nd reading.
* Emergency **Ordinance 2023-4** was read, to increase the hourly rates for Park & Street Maintenance employees to $16/hour. Ms. Berry made a motion to suspend the second and third readings, Ms. Hartman seconded the motion, and all were in favor. Mrs. Vanscoder moved for passage, Ms. Bates seconded; all were in favor. Ordinance passed (5-0).
* The Fiscal Officer signed up to attend an in-person Public Records training in August. Designation forms were offered to members of council who are in need of the training. Mr. Cron, Ms. Bates, Mrs. Vanscoder, Ms. Hartman, and Mayor Cavin filled out forms to appoint Sarah as their designee.

Committee Business

In lieu of new committee assignments, the Mayor will be leaving the committees the same as last year.

* **Parks & Recreation:**
	+ The order for the new tables and trash can has been placed and should arrive next week. Our order dropped in price by $214.77 since it was originally quoted last year. The WCPD grant dollars received were based on the quoted price, so we will have this much in additional funds to spend on park items. Since the grant did not cover the cost of the tetherball pole that we

applied for, council decided to go ahead and purchase that. If there is any excess beyond that, they agreed we could purchase more basketballs for the court at Louy Park.

* + Information was received in relation to a tree-planting program sponsored by First Energy Corp. This could provide free new trees for the Village, which are needed for Louy Park and other areas. Sarah will look more into this.
	+ Ms. Berry was asked to look at adult exercise equipment options for Louy Park for our next WCPD grant application.
	+ Mrs. Allport was contacted about the wagon behind the mower garage. It currently has a flat tire; she will move it in the spring.
* **Streets/Sidewalks:** The Mayor and Fiscal Officer attended our CDBG Pre-Construction meeting earlier today with Dave Steiner, Dave Kuhn, and the contractor from Geddis Paving & Excavating. Mr. Steiner was able to get our project deadline extended out to May 31st. The project is expected to start in mid-April or the first week of May at the latest. It should take 2-3 weeks to complete.
* **Safety:**
	+ Council discussed recent gunfire in the Village. Luckily, no one has been hurt. The police have been called, but no arrest made. It is against the law to discharge any firearm within town limits.
	+ A new junk pile at the Speakman property was reported. Sarah will take photos and get in contact with the property management company about cleanup.
	+ “Tabby Tails” is up and running in Milton Center, and Ms. Bates has been working with them. They can spay and neuter cats, but the cost is $50/each. She would like to find some sort of grant for this.

Other Business

The Fiscal Officer presented a draft of the Winter/Spring newsletter. Council decided to include the Trash Drop-off event again this year, and Sarah was asked to reserve 3 roll-off dumpsters for May 13th. It was decided to run garage sales the week before, without doing a map listing (but instead just posting the event to local garage sale sites and the newspaper). Ms. Hartman would like to see the new recycling person write something up for us to include. The newsletter should go out by the end of the month.

No further business was brought before council.

At 8:19pm, Mr. Cron made a motion to adjourn, and Mrs. Vanscoder seconded; all were in favor.

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Fiscal Officer Mayor