Village of Custar, Ohio

Minutes from **April 13, 2022**

Regular Council Meeting

Mayor Robert Cavin called the meeting to order at 7:32pm. Council members Renee Hartman, Cheryl Vanscoder, Dee Bates, Dawn Berry, and Brian Cron were all present.

The minutes from the previous meeting (3/9/22) were reviewed by council. Ms. Hartman made a motion to approve them as read, which was seconded by Ms. Berry; all were in favor.

The BPA met on Monday this week instead, so they were not in attendance this evening.

It was noted that they will be proposing amendments to the existing electric policies (Ordinance 14-03), specifically those addressing delinquencies and shutoffs. The solicitor is working on an amendment ordinance, which should be ready for the next meeting.

Employees:

* **Shawn Allport** stopped in briefly before the meeting and requested that council consider a raise. The park position currently pays $12/hour.
* Maintenance employee **Jim Beaupre** was in attendance until 7:41pm.
  + He stated that he cleaned out the area where they can put the asphalt chippings when they do the next phase of Custar Road. The contractor will be asked to grind it down as finely as possible so that we’re able to reuse it.
  + They’ll be installing the grill at the park sometime soon, and will put up the new flag ASAP.
  + He requested a raise for his position as well.

Fiscal Items:

* Council reviewed the payment register for 3/10/22-4/13/22, which included:

Regular check #’s 14158-14168, totaling $2,450.02 (#14165 voided)

Payroll check #’s 14143-14157, totaling $1,636.90

7 EFT payments, totaling $17,996.33

Ms. Bates made a motion for approval, and Mrs. Vanscoder seconded; all were in favor.

* Council then reviewed the March 2022 financial reports. Mrs. Vanscoder made a motion for approval, which was seconded by Ms. Bates; all were in favor.
* Resolution 2022-5R was read, to increase the appropriations in the Electric Fund. Ms. Bates made a motion for passage and Ms. Berry seconded; all were in favor.
* Council reviewed items to be included in the upcoming newsletter, which should go out by the end of this week. It was confirmed that the roll-off dumpsters will be here on May 14th for Trash Drop-Off Day, and the Mayor noted that there will be no Memorial Day Parade this year.

Committee Business

**Parks & Rec**-

* The new trash can has not been put in yet, but it was noted that we will need to buy bags and have employees check it periodically when we do.
* The Mayor’s neighbor no longer has the rocks available for us to use near the shelter house.
* The mulch at Community Park is looking lumpy in some places and needs raked around. We will have Roger fix this before we decide how much additional mulch needs to be ordered.
* Sarah was asked to contact the playground equipment company about the status of our equipment order (2 musical play items). She will also find out how much space there needs to be in between the items so we can figure out how much we will need to expand the timbers/mulch area.

**Fire Board**- Rob reported that the electric garage doors have been installed.

**Streets/Sidewalks**-

* CDBG PY22 applications are due on May 16th (shortly after the next meeting). The Fiscal Officer recently attended the pre-meeting where our CDIS survey was presented.

Possible projects were discussed, and council decided to do an application for sidewalks on both sides of the north end of Custar Road. On the east side, the walks are needed from the church property to 281; and on the west side, we would go from 281 up to the recently completed section. There are 2 or 3 trees that may need removed.

Council agreed to put in a local share of up to $10,000.

The Fiscal Officer will contact Dave Kuhn at Feller Finch to get things started.

* The Mayor will call to check in on the current CDBG project progress (south end of Custar Road).
* “No Thru Trucks” signs will be ordered for either end of the alley behind the tavern.
* The Mayor is going to set up a meeting with the NWWSD about the water line(s) causing the road issue on Custar Road.

**Zoning**- The Mayor will get in contact with the committee about scheduling their spring meeting. They will each need a copy of the new rail box ordinance.

**Safety**- Ms. Bates stated that there are raccoons in the sewers again. Sewer covers will be ordered.

**Recycling**-

* Council is still discussing the possibility of stoning the area near the bins and adding fencing on 3 sides. This would need approved and paid for by Milton Twp trustees before moving forward.
* Ms. Hartman recently looked at rocks at D&D Landscaping and found one for the spot by the recycling drive. The rock itself is $75, plus they would change $65 to deliver it (however, we could have Jim pick it up instead). It was suggested that we put a post there since it would be cheaper.

At 7:49pm, Ms. Bates made a motion to go into executive session for a personnel matter (specifically, to discuss the raises requested by the town maintenance employees). Mr. Cron seconded the motion, and all were in favor. At 7:57pm, Ms. Hartman moved to go back into regular session, which was seconded by Mrs. Vanscoder; all were in favor. It was decided to table any raises until January.

Other Business: At the last meeting, the Fiscal Officer had been asked to nail down the steps we would need to take in order to sell the High Street property. She reported that the solicitor suggested we do an online auction through Rose Realty. After some discussion, council decided that they would rather hang onto it and maintain it instead of risking the possibility of someone buying it and not taking care of it. Ms. Bates made a motion to keep the property for the time being, Ms. Berry seconded; all were in favor.

No further business was brought before council.

At 8:34pm, Ms. Bates made a motion to adjourn, and Ms. Berry seconded; all were in favor.

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Fiscal Officer Mayor