Village of Custar, Ohio

Minutes from **December 14, 2022**

Regular Council Meeting

Mayor Robert Cavin called the meeting to order at 8:00pm. Council members Cheryl Vanscoder, Dawn Berry, Dee Bates, and Brian Cron were all present. Renee Hartman arrived at 8:03pm.

The minutes from the previous meeting (11/9/22) were reviewed by council. Ms. Bates made a motion to approve them as read, which was seconded by Ms. Berry; all were in favor.

Fiscal Items:

* Council reviewed the payment register for 11/10/22-12/14/22, which included:

Regular check #’s 14332-14334, totaling $521.94

Payroll check #’s 14319-14331, totaling $1,205.33

7 EFT payments, totaling $18,859.04

Mrs. Vanscoder made a motion for approval, and Mr. Cron seconded; all were in favor.

* Council reviewed the November 2022 financial reports. Ms. Bates made a motion for approval, which Mrs. Vanscoder seconded; all were in favor.
* **Resolution 2022-12R** was read, to amend the 2022 appropriations. Ms. Bates made a motion for passage, and Ms. Berry seconded; all were in favor.
* Emergency **Ordinance 2022-13** was read, to establish the permanent appropriations for 2023. Ms. Bates moved to suspend the second and third readings, Mrs. Vanscoder seconded, and a roll call vote was taken; all were in favor. Ms. Berry made a motion for passage, which was seconded by Mrs. Vanscoder. All were in favor; passed.
* After further research into the $28K in funding mentioned at the last meeting, it was determined that this is not something we are set to receive. Rather, it was determined to be an incorrect estimate of ARPA monies.

BPA Business

Jerry Clink, Dave Wensink, Cheryl Nagel, and Barb Clink were in attendance from 8:05-8:23pm.

* Mrs. Clink publicly announced that she will be retiring, effective 2/28/23. Council was informed that the BPA voted tonight to appoint Sarah Schroeder (the current Fiscal Officer) to take over this position. Sarah will begin in January and train alongside Barb until the end of February.
* Barb also noted that her landline at home (the BPA phone #) has been disconnected and replaced by a Google Voice account. The new number is 419-669-6261.
* Jerry stated that they had some trouble with the bucket truck when putting up Christmas decorations, so they won’t be able to have them all up this year.

Committee Business

* **Parks & Recreation:** 
  + We were recently contacted by the director of Inner Peace Homes, where Paul Thompson (former council member) worked for several years. They would like to donate a bench or something for Community Park in his honor. Council liked the idea of a bench on the concrete slab near the Water Shed, so that we wouldn’t need to worry about weed-eating underneath.
  + Council was informed that we were awarded $2,926 for this year’s Wood County Park District grant. This covers the cost of the picnic tables and trash receptacle, but not the tetherball pole.
* **Fire Board:** They did not meet in November; their next meeting is tomorrow evening.
* **Streets/Sidewalks:** Ms. Hartman expressed concerns over the CDBG project extension (through April), wondering if this would be longenough. The Fiscal Officer will contact Dave Kuhn to see what would happen if the work doesn’t get completed before the deadline.
* **Zoning/Planning:**
  + A formal complaint was received from Tim Behrman in relation to the placement of the shed on the property near his field. The complaint was read aloud by the Fiscal Officer. He had stated that there is no way that the shed can stay there, as it is partially on his property as well (by about a foot) and he does not have enough room to get his equipment through with the shed there. Ms. Hartman stated that she met with Mr. Behrman and they were able to locate a survey pin. It was agreed that we needed to get the Zoning Inspector together with Mr. Behrman and

the Habichts so they can discuss a solution. It was also noted that the Zoning Inspector should come back and check the property after the structure is put in.

* + The Mayor stated that he will purchase a measuring wheel for zoning purposes.
* **Recycling:** It will be spring before we are able to get the new fencing in.

Other Business:

Ms. Berry informed council that they were able to obtain cash prizes and donated items to make up baskets for the winners of the Christmas Lighting/Décor contest. She asked that everyone text her their votes no later than December 20th.

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The need to discuss pay raises was brought before council. At 8:45pm, Ms. Bates made a motion to go into executive session, Mrs. Vanscoder seconded; all were in favor. At 8:55pm, Ms. Berry moved to go back into regular session, which was seconded by Mr. Cron; all were in favor.

* Pay raises for park and street employees will be further discussed and then voted on at the meeting in January.
* Council would like to increase the Fiscal Officer’s pay to $18.00/hour for general duties, with a minimum salary of $360/month (paid from the General Fund). Since she will also be assuming the BPA Clerk’s position, pay will need to be established for this separately. They decided to set this at $20.00/hour, with a minimum salary of $400/month (paid from the Electric Fund). For January and February, both Barb and Sarah would be paid concurrently, and at the new rate. Ordinances will be prepared for the next meeting.

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No further business was brought before council.

At 8:56pm, Ms. Bates made a motion to adjourn, and Mrs. Vanscoder seconded; all were in favor.

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Fiscal Officer Mayor